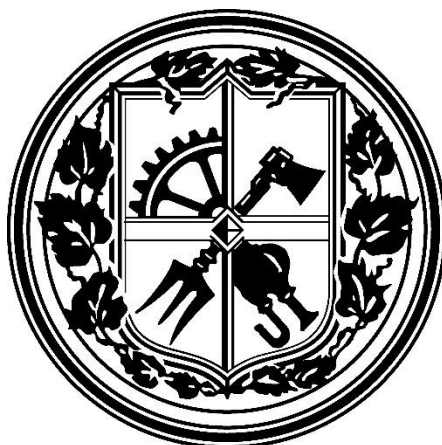


**Annex 4**

to the Order “On Approval of  
University Policies in the Context  
of Sustainable Development”



# **Igor Sikorsky Kyiv Polytechnic Institute’s Policy on Sustainable Development of the Procurement System**

Approved by the Academic Council  
of Igor Sikorsky Kyiv Polytechnic Institute  
(Protocol No. 7 dated 09.09.2024)



## Introduction

The policy of sustainable development in the procurement system is aimed at achieving a balance of economic, environmental and social criteria in the processes of purchasing goods, works and services. Sustainable public procurement is intended to confirm the commitment of Igor Sikorsky Kyiv Polytechnic Institute to act responsibly in reducing the negative impact on the environment, adhering to ethical standards and ensuring social justice.

**The purpose of** the policy on sustainable development of the procurement system is to ensure the rational and balanced use of resources by integrating social, economic and environmental aspects in the process of their implementation.

The main objectives of such a policy is to move toward a sustainable development model that creates a favourable environment in the environmental and social environment while ensuring economic efficiency.

## Specific policy objectives

- 1. Reduce environmental impact.** Choosing environmentally friendly goods and services that minimize the use of non-renewable resources and cause the least damage to the environment.
- 2. Supporting social justice.** Ensuring ethical and fair conditions for suppliers and employees, respecting human rights and promoting social responsibility at all stages of the procurement process.
- 3. Economic value and efficiency.** In order to ensure long-term economic benefits, consider the use of goods and services that meet basic needs and improve the quality of life with minimal maintenance costs, provide energy savings and long service life.
- 4. Encourage innovative and technological solutions.** Strengthen the stimulation of innovation and technology development by suppliers and manufacturers focused on environmentally and socially responsible business practices.
- 5. Ethical standards.** Work with suppliers and manufactures that adhere that respect ethical principles and labour rights, ensure fair working conditions and do not violate labour laws.



## Policy objectives

- 1. Green procurement.** To reduce adverse environmental impacts,, implement procurement mechanisms based on the selection of environmentally friendly goods, works and services with efficient use of energy, water and other resources, reduction of pollutant and greenhouse gas emissions, and reduction of production and consumption waste.
- 2. Ensure social responsibility.** Require suppliers to comply with ethical standards, such as fair working conditions, equal rights, support for gender equality and protection of human rights.
- 3. Support the local production segment.** Prioritize working with local suppliers and producers, which contributes to the development of the local economy, reduces logistics costs and environmental impact.
- 4. Assess the life cycle of goods.** To ensure a high level of efficiency in the social, economic and environmental spheres, analyse the full cost of the life cycle of the procurement item at all stages - from production to disposal.
- 5. Support innovative solutions.** Encourage suppliers to develop innovative solutions for environmental goods, works and services that contribute to sustainable development.
- 6. Monitoring and reporting.** Introduce analytical mechanisms to track the results and procurement for sustainable growth, and report regularly on achievements in sustainable public procurement.

## Key policy principles

- 1. Environmental responsibility.** A key area of sustainable public procurement is to reduce the negative impact on the climate and the environment. This means choosing products with improved environmental performance, using energy-efficient technologies and non-toxic materials, reducing emissions of harmful substances, minimizing the use of natural resources and implementing recycling and reuse practices.
- 2. Economic efficiency.** Procurement should be not only environmentally sound, but also economically viable. This means optimizing costs throughout the entire product life cycle, not just focusing on the initial cost. It also helps to ensure efficient use of budgetary resources by focusing on the needs of sustainable development.
- 3. Social responsibility.** Ensuring equal opportunities for all participants in the procurement process, based on respect for human rights and fair working conditions. This applies to both internal university staff and suppliers.



**4. Transparency and accountability.** The establishment and regulation of a transparent, open, accessible and stable public procurement system is fundamental to the procurement process. Transparency of public procurement includes monitoring and reporting on the results achieved, as well as publishing documents and information in the public domain as required by public procurement regulations.

**5. Innovations.** Supporting the creation of the latest approaches to doing business, including social and environmental criteria. This encourages suppliers to develop new products and services to meet society needs in the context of sustainable production and consumption.

**6. Adherence to standards and regulations.** The selections of goods and services must comply with national and international environmental, social and economic standards.

## University commitments in various areas of activity

### 1. Economic commitments

**Support for the local economy.** Giving preference to the purchase of goods and services from local producers and suppliers, which has a positive impact on the economic development of the region.

**Effective management of resources.** Choosing products that use energy-saving technologies, seeking and implementing cost-effective solutions in the procurement process, which in turn optimises budget expenditure.

**2. Environmental commitments.** Reduce environmental impact. Priority is given to products with improved environmental characteristics and to suppliers who implement environmental criteria in their activities, thus contributing to decarbonisation and reducing the use of water and energy resources.

**3. Waste reduction.** Minimising waste from consumption, promoting the use of reusable or recycled materials.

### 3. Commitment to social responsibility

**Fair working conditions.** Supporting suppliers who provide safe working conditions and fair wages for their employees.

**Inclusiveness.** Prefer suppliers who adhere to the principles of equality, inclusiveness and social responsibility, taking into account the needs of all categories.

### 4. Commitment to technology



**Innovation in procurement.** The use of advanced technologies to improve the efficiency of procurement processes and reduce their environmental impact.

**Digitalisation.** Implementing digital tools that improve procurement processes and productivity, help control risks, and track public procurement performance indicators.

## 5. Commitment to ethics

**Transparency and accountability.** Establish a system that ensures transparency of the procurement process, reduces the risk of corruption, prevents abuse and limits the ability of officials to make unlawful decisions regarding the procurement of goods, works or services.

**Ethical standards.** Requiring suppliers to comply with international human rights, labour and environmental standards.

## Final provisions

The success of the on sustainable development policy of Igor Sikorsky Kyiv Polytechnic Institute hinges on the active involvement of all stakeholders, regular monitoring of the situation and a swift response to emerging environmental issues.

The policy's implementation hinges on the University's reporting and evaluation of its effectiveness based on feedback from students and employees, statistical data, and other relevant indicators.

The management, relevant departments and structural units of the University are responsible for implementing this policy.

To ensure continuous improvement and optimisation, the policy is subject to regular review and update in line with changes in the socio-economic environment and emerging environmental impact.

The functioning of the policy will be ensured by its availability on the official website of the University and the awareness of all students and staff.

